



WEST BENGAL POLLUTION CONTROL BOARD

(Department of Environment, Govt. of West Bengal)

“ Paribesh Bhavan ”

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Date:10.01.2012

Minutes of the Preproposal Meeting held on 10.01.2012 at 11.00 a.m at Paribesh Bhavan, 10A, LA-Block, Sector III, Bidhannagar, Kolkata-700098 for “Consulting Services for Development of Business Strategy and Plan for the Environmental Compliance Assistance Centre (ECAC) in West Bengal” (Ref:RFP NO: .: 012/S/WBPCB/WB-CBIPMP dated 20.12.2011)

Attendance ;

i) Prospective Consultants

Present

S.N Name of the consultants

- 1 Deloitte Touche Tohmatsu India Pvt. Ltd.,
Kolkata, India
- 2 Price Water House Coopers Pvt. Ltd., Kolkata
, India
- 3 Senes Consultants India Pvt. Ltd.,
Kolkata, India
- 4 CTRAN Consulting Ltd., Bhubaneswar, India

S.N Name of the consultants

- 5 West Bengal Consulting Organisation Ltd.,
Kolkata, India
- 6 Consortium Beex, *Spain*

ii) Client's(WBPCB) Representative:

- 1 Dr. T.K.Gupta
- 2 Shri Debasish Sarker
- 3 Shri S.P.Mukherjee
- 4 Shri S.K.Khamrui

1) Question raised by **Deloitte Touche Tohmatsu India Pvt. Ltd.**, Kolkata, India

Sl. No.	Question	RFP Ref.	Clarifications from Client (WBPCB)
1.	Please reconfirm that as per clause 3.3(a) of the RFP.a shortlisted firm can associate with a non-shortlisted firm	3.3(A)	Yes
2.	The estimated professional staff months is statedas 10. Does this effort exclude team members other than Team Leader and Environmental Engineer	Paragraph 3.3 (b) of Data Sheet	No.
3.	Kindly state the support that the Project Office will be providing to the selected consultant in accessing information and conducting the market survey? What is	Items 3 & 4 of para 5 in TOR (Section 5)	Board will facilitate and authorise the consultant to collect information and other relevant data. Consultant will decide the

Sl. No.	Question	RFP Ref.	Clarifications from Client (WBPCB)
	the proposed coverage/sample for primary interactions as part of the market survey?		sample size for best suitable business strategy plan.
4	What is the envisaged IT platform for developing the information database?	Items 3 of para 5 in TOR (Section 5)	Microsoft Windows
5	Given that the selection is based on QCBS, is it necessary to fill the forms relating to Appendix: Financial Negotiations- Breakdown of Remuneration Rates	Pages 52 & 53	Not Applicable. It is already mentioned in RFP.
6	In case a bidder is open to linking the 1 st tranche of payment to submission of an inception report can this payment term be changed	Item 6.4 of special conditions of contract	No
7	What are the specific facilities that the Project Office will be providing to the selected Consultants' team in terms of (i) office space, (ii) access to communication & printing facilities, (iii) transportation, etc.		As mentioned at 1.4 of data sheet of RFP
8	While item 3.6 of data sheet states that there will be "No Reimbursables", the FIN 3 & FIN 5 formats have provisions for stating reimbursable expenses. Kindly clarify the whether reimbursable expenses ios to be provided and the categories to be allowed.	Item 3.6 of Data Sheet; form 3 & 5.	FIN-1 to FIN-5 are to be submitted.

2) Question raised by **Price Water House Coopers Pvt. Ltd.,** Kolkata , India

Sl. No.	Question	Clarifications from Client (WBPCB)
1.	Consultant asked various question on Liability Clause	Consultants are requested to adhere the clause 3.4 of SCC of RFP

3) Question raised by **Senes Consultants India Pvt. Ltd.,** Kolkata ,India

Sl. No.	Clarification required on	Owner's clarifications
1	Before submission of proposal how we can get information from ECAC	Basic informations are available at website: www.ecac.org.in
2	Whether we can give service as consultant after implementing this Plan	Scope of work does not include such services. However Consultant may propose separately along with their proposal

4) Question raised by **CTRAN Consulting Ltd.**, Bhubaneswar, India

Sl. No.	Clarification required on	Owner's clarifications
1	Whether it requires upgradation of website for implementation of Business Plan	Consultant shall suggest required upgradation for implementation of business plan.
2	What type of industries come under this Project	All important industry sector including Tannery & Chrome chemical, Sponge Iron, Lead Acid Battery, Dyeing & Bleaching and other polluting Industries
3	What will be the sample size of market survey. Whether consultant will decide or client will provide the same.	Consultant will decide the sample size for best suitable business strategy plan.
4	What will be the no. of training during the period	Hands on training may be provided by consultant to WBPCB Officials for proper implementation of business plan.
5	What will be the additional cost if extended beyond 6 months	This will be decided as per information sought in Form FIN-5 if it is extended due to delays by owner.

5) Question raised by **West Bengal Consulting Organisation Ltd.**, Kolkata, India

Sl. No.	Description of item	Enquiry	Proposal	Clarifications from Client (WBPCB)
1	Definition vide Page -4 / Section-2 Page - 73 / Annex - I respectively	The same i.r.o. personel, Consultants Services etc. vary which each other which one should stand !	May please see in totality and resolved accordingly.	Explained
2	Mention of consultants- item- 3 / Section- 1 / Page- 1	Mentioned as 'West Bengal Consulting Organisation Ltd.	'Consulting' to be substituted as 'Consultancy'.	Already rectified.
3	a) SRFP as is with item- m / section- 2 / Page- 4	Mentioned as 'Guide' only.	Should not it be sacrosanct.	Explained
	b) Item 1.7 / Section-2	Mention of 'misrepresentation' in item (ii) resembles to same of 'falsifying as is with item - V.	May please be clarified.	This is a standard document of World Bank.
	c) Proposal validity- item 1.14 / Section- 2	Whether Extension as desired by client may be predetermined.	May please consider & clarify.	Clause no 1.14 of Instruction to Consultants read with data sheet shall prevail.
	d) Clarificaiton & amendment item - 2 / section - 2	Whether amendments will be part of RFP- document for submission.	Do	yes
	e) Preparation of proposal item 3.3 (a) / section- 2	i) Should RFP- document include a format for JV or sub-consultancy.	Do	No

		ii) Whether 95 – Page RFP document shall have to be submitted.		
4	Deliverables – item – 6 / Section - 5	Schedule of time-frame linked with reciprocation from client.	Do	It will be considered on case to case basis.
5	Forms of contract, agreement, B.G. etc. / Section- 6 / Page – 69,94 etc.	Should it be executed on non-judicial stamp paper or so!	Please detail.	Yes
6	a) Diverse mention against identical item. b) Inconsistency with incorporation of provision	a) Description with item 1.7/ section-2 varies with provision with item- 1.9/Annex-1/ G.C.C. b) The contents with Page 4-5 are different from same in Page 73-74.	There exists some more of such variation. Should provision with GCC/SCC/RFP be reviewed and redressed suitably to avoid any undesired contradiction.	<i>Noted. No scope for change at this stage as these are part of Standard RFP documents of World Bank</i>
7		We understand WBPCB has some data, Can we get basic data regarding ECAC		<i>Basic informations are available at website:www.ecac.org.in</i>

6) Question raised by **Consortium Beex, Spain**

Sl. No.	Question	Clarifications from Client (WBPCB)
1.	What will be the legal status of ECAC ?	Presently ECAC is an integral part of WBPCB. However in future the Board may decide the legal status or entity.
2.	Whether WBPCB will authorise us to interact and visit industries for the purpose.	Yes.

At end of the meeting it is clarified that before submission of bid, prospective Consultant are requested to go through all the points as clarified above.

Sd/-
(Dr. T.K.Gupta)

Sd/-
(Debasish Sarker)

Sd/-
(S.P.Mukherjee)

Sd/-
(S.K.Khamrui)