

Documents to be submitted along with “Consent to Establish” (NOC) application

Mandatory

- Paid Bank Challan for depositing fees (3rd Copy)
- Rent agreement, rent receipt, Land deed, Porcha, Lease document (as applicable)
- Trade licence/certificate of enlistment by local body/ No objection from local authority
- Gross Capital Investment Certificate (Affidavit / CA Certificate / Undertaking)
- Project Report including list of machineries, Manufacturing Process flowchart, description, Details of Emission, Effluent, Solid waste management plan
- Site plan / layout
- Road map / Route map
- Letter of Authorisation

Additional Documents/ Industry Specific documents

- Partnership Deed/ Article of Memorandum
- Land Conversion Certificate (if available)
- Factory Licence, SSI Registration (if available)
- Copy of NOC / Previous CFO/ Authorisation of WBPCB (for expansion / modernization etc. cases)
- Valid forest license (Saw mill, Ply board industries etc.)
- Agreement with oil company (Fuel Dispensing with or without servicing)
- Fire license, Explosive license (Fuel Dispensing with or without servicing, Fireworks and other units as applicable)
- No objection from Excise Department (Distillery, Brewery, Bottling of alcoholic beverage)
- Permission of KoPT and L & LR Department (for Excavation of sand from river bed and its storage, handling, transportation)
- CRZ Clearance (Industries within CRZ area)/ Certificate from competent authority regarding distance from sea/river (for coastal areas)
- Certificate from competent authority regarding distance from wild life sanctuary/ reserved forest (for Hotels, resorts etc.)
- Permission from East Kolkata Wetland Management Authority (for units in East Kolkata wetland area)
- Any other relevant permission/licence (e.g. permission from KoPT for use of jetty, permission from Airport Authority etc.)

Note : Requirement of documents may vary on a case to case basis