

**West Bengal Pollution Control Board
Department of Environment, Govt. of West Bengal**

**Tender/Quotation document
for
Supplying & laying machine made Carpet on the floor
of Paribesh Bhawan, WBPCB, 10A, Block-LA, Sector-
3, Bidhanagar, Kolkata : 700 098**

**Invited by :
West Bengal Pollution Control Board
10A, LA-Block ,Sector-III
Salt Lake City
Kolkata-98**

May, 2013



West Bengal Pollution Control Board

(Department of Environment, Govt. of West Bengal)

Paribesh Bhavan, 10A, LA-Block, Sector-III, Salt Lake City, Kolkata-700 098

(:2335-0663,2335-0261,2335-8213,2335-9088,2335-7428,2335-8212,

Fax : (0091)(033) 2335-6730/8073

Web : www.wbpcb.gov.in Email : wbpcbnet@wbpcb.gov.in

Memo No: -6K/WPB/185/2012

Date.02.05.2013

TENDER/QUOTATION NOTICE

1) Sealed tender/quotation are hereby invited on item wise rate basis for the undernoted works as per schedule (with terms & condition) attached herewith, from the bonafide, reliable and resourceful contractors having the experience of similar type of works for which this tender is invited.

2) Tender will be accepted only from those who will submit the documentary evidence of having executed the similar type/nature of job with satisfactory completion certificate from the clients, Copy of Trade License having validity atleast 31.03.13, Prof. Tax Paid Challan, VAT Registration No./Service Tax and income tax clearance certificate/Pan Card No. etc.

3) Last date of issue of Tender paper is **15.05.2013 up to 2.00 P.M.** and last date for receipt of tender is **16.05.2013 up to 2.00 P.M.** The filled-in tender paper has to be dropped in the tender box kept in the ground floor of Paribesh Bhavan. The tenders will be opened on **16.05.2013 at 3.00 P.M.** during which tenderers or their authorized representatives may remain present.

4)

Name of Work	Place of Work	Time of Completion of Work	Cost of tender paper	Earnest Money (To be deposited at the time of submission of tender)
Supplying & laying machine made Carpet on the floor of Paribesh Bhawan, WBPCB, 10A, Block-LA, Sector-3, Bidhanagar, Kolkata : 700 098	Paribesh Bhavan, 10A, Block-LA, Sector-III, Bidhanagar, Kolkata-98	21(twenty one) days.	Free of Cost	Rs.1000.00 (Rupees one thousand) only in form of crossed Demand Draft/ Pay Order/ Bankers' Cheque in favour of West Bengal Pollution Control Board payable at Kolkata

5) Rate should be quoted item wise both in figure and words.

6) The acceptance of the tender will rest with the West Bengal Pollution Control Board who does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the quotations received and to place order to one or more firms without assigning any reason whatsoever and the quotationer shall have no claim towards revision of rates or other condition if his rate is accepted.

7) No advance payment will be made. However payment will be made after completion of the work on submission of the bill in triplicate.

8) All the materials should be supplied after prior approval of Engineer-in-Charge of the works.

9) This notice will form a part & parcel of the conditions to be followed and duly signed and submitted with the tender.

10) The Tender documents may be collected from the Accounts Section, Parivesh Bhavan, Bldg. (10-A), Block - LA, Sector - III, Salt Lake, Kolkata - 700 098, Phone : 0091-33-2335-9088/7428, Fax: 0091-33-2335-6730 on & from 02.05.2013 at free of cost on any working day (except Saturdays, Sundays and Holidays). The Tender Document also be downloaded from the following website : www.wbpcb.gov.in.

Sr. Environmental Engineer(O&M)

Memo No: 1063/1(21)-6K/WPB/185/2012

Date.02.05.2013

Copy forwarded for information and necessary action to :-

1. The Chief Engineer(O&E)/The Chief Engineer(WMC)
2. The Chief Scientist(Dr.U.M.)/Dr.A.K.S)
3. The Sr. Personnel Manager
4. The Sr. Environmental Officer-Department of Environment, Govt. of West Bengal, Writers Building, Kolkata : 700 001
5. The Environmental Engineer-Barrackpore RO/DurgapurRO/Camac Street RO /Howrah RO/HooglyRO/Alipore RO/Haldia RO/Malda RO/Siliguri RO- with a request to arrange to display through their respective regional office notice board for wide circulation.
6. The Deputy Secretary
7. The Finance & Accounts Manager -A/F
8. The P.A. To Member Secretary
9. The Notice Board of Paribesh Bhawan, Bidhanagar, Kolkata-98
10. Smt. Indrani Sengupta, Computer Operator -With a request to up load the matter for displaying in the website of Board.

Sr. Environmental Engineer (O&M)

GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERERS

1. Sealed tender are hereby invited on behalf of West Bengal Pollution Control Board, Bldg. (10-A), Block - LA, Sector - III, Salt Lake, Kolkata 700 098
2. Contract documents consisting of the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the person whose tenders may be accepted, can be seen/ collected from the Accounts Section at Bldg. (10-A), Block - LA, Sector - III, Salt Lake, Kolkata - 700 098, Phone : 0091-33-2335-9088/7428, Fax: 0091-33-2335-6730 any working day except on Saturdays, Sundays and Govt holidays.
3. The site for the work is available to the tenderers in its present conditions. No space other than the above site can be made available to the tenderers in for the site office, labour camps, storage etc.
4. Tender to be submitted on the printed form issued by WBPCB only. No other form of tender/quotation will be accepted.
5. Sealed Tender/quotation in the prescribed form are to be addressed to the Sr. Env. Engineer (O&M) , West Bengal Pollution Control Board, Parivesh Bhavan, Bldg. 10-A, Block - LA, Sector - III, Salt Lake, Kolkata 700 098 and to be submitted in the office of West Bengal Pollution Control Board, Parivesh Bhavan, Bldg. 10-A, Block - LA, Sector - III, Salt Lake, Kolkata 700 098 .
6. Incomplete applications will be rejected. The Board at it's discretion may verify all credentials and inspect applicant's executed works to satisfy itself about the credibility of the tenderer.
7. Tenderers are to be submitted in the prescribed form which can be obtained from the Accounts Section, Parivesh Bhavan, Bldg. (10-A), Block - LA, Sector - III, Salt Lake, Kolkata - 700 098, Phone : 0091-33-335-9088/7428, Fax: 0091-33-335-6730.
8. The time allowed for carrying out of the work will be reckoned from the date of issue of acceptance letter or the date of handing over of site, whichever is earlier.
9. The Tenderers should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and maintained and the requisite totals should also be given.
10. All corrections shall be attested by the initials of the tenderers with seal of the firm. In case any discrepancy/ difference is found on checking between rates quoted by the tenderer in words and figures or in the amount worked out by him, the following procedure shall be followed :
 - a) When there is a difference between the rates in figures and in words, the rate which correspondence to the amount worked out by the tenderers, shall be taken as correct.
 - b) When the amount of any item is not worked out by the tenderers or it does not correspond with the rate written either in figures or in words, then the rate quoted by the tenderers in words shall be taken as correct.
 - c) When the rate quoted by the tenderers in figures and in words tallies but the amount is not worked out correctly, rate quoted by the contractor shall be taken as correct and not the amount.
 - d) Amendments as mentioned above shall be based on the tender marked "Original" only.
11. When a tenderers signs a quotation in an Indian language, the tendered amount and the total amount quoted should also be written in the same language. In the case of illiterate tenderers the rates or the amounts tendered should be attested by a witness.
12. The EMD of the unsuccessful tenderers would be refunded after acceptance of the work order by the by the successful tenderers. However, the EMD of the successful tenderers will be returned after completion of work/project satisfactorily. If the successful tenderers do not carry out the job, the EMD may be forfeited.
13. The acceptance of a tender will rest with the West Bengal Pollution Control Board which does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received and to place order on one or more firms without assigning any reason whatsoever. All tenders, in which any of the prescribed conditions is not fulfilled or are incomplete in any respect, are liable to be rejected. However, should it is felt necessary by the Tender committee, rate may be lower down by way of inviting Bid.

13. The Board reserves the right to accept the tender/quotation in full or in part and the tenderer shall have no claim towards revision of rates or other conditions if his/her tender is accepted in parts.
14. Canvassing in connection with quotations is strictly prohibited and the quotation submitted by the tenderers who resort to canvassing will be liable to rejection.
15. On acceptance of the quotation, the name of the accredited representative(s) of the tenderers who would be responsible for taking instructions from the Board shall be communicated to the Board by the tenderers.
16. Special care should be taken to write the rates in figures as well as in words , in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the words 'Rs.' should be written before the figure of rupees and words 'P' after the decimal figures, e.g. Rs. 2.15 P. and in case of words, the word 'Rupees' should precede and the word 'Paise' should be written at the end, unless the rate is in whole rupees and followed by the words 'only' it should invariably be upto two decimal places. While quoting the rates in schedule of quantities, the word 'only' should be written closely following the amount and it should not be written in the next line.
17. The Board does not bind it-self to accept the lowest or any tender/quotation and reserves to itself the right of accepting the whole or any part of the tender and the tenderers shall be bound to perform the same at the rate quoted.
18. Sales tax or any other tax on material or on finished works like work's contract tax, Turn-over Tax, etc in respect of this contract shall be payable by the tenderers and the Board will not entertain any claim whatsoever in this respect.
19. The tenderers shall submit EMD of Rs.1000.00(Rupees one thousand) only in form of crossed Demand Draft/ Pay Order/ Bankers' Cheque in favour of West Bengal Pollution Control Board payable at Kolkata
20. The EMD of the unsuccessful tenderers would be refunded after acceptance of the work order by the successful tenderers. The tender/quotation for works shall remain open for acceptance for a period of 90 days from the date of opening of tenders. If any tenderer withdraws his tender before the said period, then the Employer shall be at liberty to forfeit Earnest Money paid along with the tender or penal action shall be contemplated against tenderer as applicable.
21. The tender/quotation for the work shall not be witnessed by a contractor or contractors who himself/ themselves has/ have tendered or who may and had/ have tendered for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the quotation liable to summarily rejection.
22. It will be obligatory on the part of the tenderer to tender and sign quotation documents for all the component parts and that, after the work is awarded, he/she will have to enter into an agreement for each component with the competent authority in the West Bengal Pollution Control Board.
23. No claim shall be entertained or no benefit shall be arrived at out of any typographical, arithmetical and clerical mistakes in the papers viz. in schedule of quantities, specification, terms and conditions etc.
24. IN case of delay in successful completion beyond the schedule of time , liquidated damages shall be applied @ 0.5% of the total cost per week of delay subject to maximum 5% of the order value. After that order may be canceled
25. Execution of work & quality of all materials to be supply/use in the project shall be conform to the latest IS Codes of Practice, BIS, ASTM(in event of no-availability of IS Specification) , PWD or any other standardized specification or manufacturer's specification and shall be duly approved by the Board. the project in conformation to the latest IS Codes of Practice and ISI Mark

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For and on behalf of West Bengal Pollution Control Board
Sr Environmental Engineer

MATERIALS AND WORKMANSHIP

1. Sample of Carpet shall be got approved by Engineer-in-charge/Competent Authority before executing at site.
2. The Contractors shall check each fresh consignment of materials as it is brought on the site of the works, to see that they confirm in all respects to the satisfaction of Engineer-in-charge.
3. Engineer-in-charge will have the option to have any of the materials tested to find whether they are in accordance with the specifications.
4. Any material that have not been found to be conforming to the specification will be rejected forthwith and shall be removed from the site by the Contractors within 48 hours at their own cost.
5. Workmanship: All works shall be well finished in corners & edges.
6. Skilled workmen/technicians for the respective traders shall be employed by the Contractors to monitor the work progress and to instruct and extract the right kind of workmanship from the men employed on the works instructions given to such work force by the Architect or his representative shall be carried out with a view to get the work executed in a neat and workman like manner according to the specifications.
7. Engineer-in-charge may order the inspection any finished work as he chooses and in a manner he decides, and the Contractors shall bear all expenses in the connection, if the results of such inspection proved that the workmanship is no of the standard as required, the work will be rejected and removed forthwith and be replaced of works of the accepted standard of quality\

**Schedule of quantities for supplying & laying machine made Carpet on the floor of Paribesh Bhawan, WBPCB,
10A, Block-LA, Sector-3, Bidhanagar, Kolkata : 700 098**

<i>Sl. #</i>	<i>Description of Item</i>	<i>Unit</i>	<i>Qty.</i>	<i>Rate (Rs.)</i>	<i>Amount (Rs.)</i>
1	<p>Supplying & laying Machine Tufted Designer Acrylic Carpet made of 100% bulked continuous filament (BCF) Solution Dyed Synthetic on the finished floor including all necessary materials like adhesive/glue etc. and labour of the following specifications :</p> <p>Specification : Construction : 1/10” Tufted Loop Pile Fibre : 100% BCF Solution Dyed Synthetic Pile Wight : 610 gm./m² Total Weight : 1350 gm/m² Pile Height : 5 mm Total Height : 6.5mm Stitch Rate : 43 per 10 cm. Backing : ActionBac^C Density : 169,850/m² Standard : 3.66 X 35 m</p> <p>Performance : Stain Resistance : 10 (AATCC-175-1993) Static Control : Less< 3KV[AATCC 134-1996] Tuft Bind : 4.7 lbs (ASTM-D-1335) Dimensional Stability : Max 0.2% change (AACHEN)</p> <ul style="list-style-type: none"> • Flammability Radiant Panel : 0.25 W/Cm²(ASTM-E-648) US Federal Flammability Std.: Pass(DOC FF-1-70) Pill Test : Self extinguishing (ASTM-D-2859) Smoke Density : Max 450 (ASTM-E-662) • Colour Fastness to Light : 5(AATCC-16E) to Wet & dry cleaning : 5(AATCC-165) to Ozone : 5(AATCC-129) <p>All work shall be completed as per direction of Engineer-in Charge & approved specification.</p>	Sq.m	73 sq.m.		
				Total =	

Total amount in word.....

Name & Address of the Quotationer

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Signature off Quotationer with seal.....

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Phone No.....

Fax No.

Place

Date